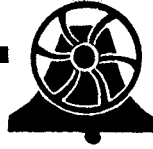


**RIVER**



**GROVE**

2650 THATCHER AVENUE  
 RIVER GROVE, ILLINOIS 60171  
 PHONE (708) 453-6172

www.rivergroveschool.org

**GENERAL EMPLOYMENT APPLICATION**

INSTRUCTIONS: The applicant should exercise the greatest care in preparing this application. If employed, the application becomes part of a candidate’s permanent record. Information given herein is in the nature of representation and if incorrect on a material fact, will constitute sufficient cause for immediate dismissal. Do not omit any item.

M \_\_\_\_\_  
 (Title) (First Name) (Last Name) (Maiden Name)

Present Address \_\_\_\_\_  
 (Number and Street) (City) (State) (ZIP Code)

Until \_\_\_\_\_ 20\_\_\_\_ Telephone \_\_\_\_\_

Permanent Address \_\_\_\_\_  
 (Number and Street) (City) (State) (ZIP Code)

Social Security Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ Telephone \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

FOR POSITION AS

- |   |                                |
|---|--------------------------------|
| ____ Primary Teacher (PreK – 3)   | ____ Administrator             |
| ____ Intermediate Teacher (4 – 5)   | ____ Teacher’s Aide            |
| ____ Junior High Teacher (6 – 8)  | ____ Lunchroom/Playground      |
| ____ Special Field Teacher (Art, Music,<br>Physical Education, Speech &<br>Language, Social Work) | ____ Custodian                 |
| ____ Special Education Teacher  | ____ Secretary                 |
|   | ____ Other _____<br>(Position) |

EXPERIENCE

Additional details may be attached. Please list most recent position first.

Place	Location (City & State)	Dates Inclusive	Assignment	Supervisor's Name
1.				
2.				
3.				
4.				
5.				

Reason for leaving (refer to numbers listed above)	Last Annual Salary/Hourly Rate
1.	
2.	
3.	
4.	
5.	

EDUCATION

Additional details may be attached.

Schools attended (Begin with High School)	Location (City and State)	Dates	Diploma/Degree	Major	Minor

PERSONAL HISTORY

Both Federal and State Law prohibits discrimination in employment because of race, color, religion, sex, age, physical condition, sexual orientation, or national origin. Therefore, the following information need not be answered by you if you do not wish to do so. It will, however, give us a better understanding of your background and your ability to work with children and so we would like you to answer as much of this information as you wish.

Days absent from job in the past two years \_\_\_\_\_

Have you been convicted of a crime, excluding misdemeanors and summary offenses?

Yes\_\_\_\_ No\_\_\_\_ If yes, please explain.

If employed, are there any known factors in your life including time constraints which would preclude you from devoting your full abilities to the position for which you are applying?

Yes\_\_\_\_ No\_\_\_\_ If yes, please explain.

REFERENCES: These should be persons qualified to answer questions concerning your abilities to successfully fulfill the requirements for the position you seek. Those who should be considered for inclusion would be: supervisors, foremen, instructors, superintendents, and principals with whom you have worked or studied under.

Name	Address	Telephone	Occupation

In your own handwriting, state why you feel you are qualified for the position for which you are applying.

I hereby affirm that the statements made in this application are true to the best of my knowledge and belief. I hereby authorize any individual, company, or institution with whom I have been associated to furnish River Grove School District 85.5 with any information concerning my employment. I hereby agree to comply with all relevant Illinois statutes affecting public school applicants and employees.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Applicant

River Grove School District 85.5 is in compliance with the United States Civil Rights Act of 1964 and the Title IX. The School District shall provide equal employment opportunities to all persons and does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status or unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic or sexual violence, physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation, and other legally protected categories.