

Dear Parents,

You have expressed interest in signing your child up for the Tutoring Services Program for the 2017 – 2018 school year. Tutoring will run from, Thursday, August 17th to Wednesday, May 23rd. Attached you will find information to register your child. Please fill out the Registration form and emergency form. To hold a spot for your child you must pay for the first month of tutoring. The fees listed are weekly fees. You must pay for the whole month. The month of August is only eleven days of tutoring. The program will not provide afternoon services on half days of school. Please make alternative arrangements. You will be given a receipt. Once you receive your receipt your child is registered. There are no subsidies for this program.

August Payment

Before school: \$66.00

After school: \$110.00

Before and After School: \$165.00

Thank You,

Mrs. Ellis

Mrs. Wolf

Tutoring Services Program Agreement River Grove School 2017-2018

You will receive a monthly payment form based on the number of school days in each month.

Weekly Cost: You must enroll your child for the month.

| | |
|------------------------------|---------|
| Before School | \$30.00 |
| After School | \$50.00 |
| Both Before and After School | \$75.00 |

1. This program is designed for River Grove School students and is available as a long term service ONLY for the hours of: before school is from 7:00AM until bell time in the commons and the after school is from 3:30PM to 6:00PM.
2. Payment is due on the last Wednesday of the month for the next month. Should this payment not be paid in FULL by the following Monday morning your child will not be enrolled and is ineligible for the program until payment is received.
3. For late pick up there will be a charge of \$5.00 per minute after 6:00PM.
4. A sign out sheet will be available for the parent/guardian(only) to sign out the time and their name when they come in the room to pick up their child. You must sign your child in for before school hours. Remember you have to come in the room to claim your child.
5. Your child may bring his/her own after school snack, none will be provided by the school. Materials will be provided for.

I _____ have read and agree to all the stipulations of the above Before/After School Program Agreement for enrollment of my child/children.

NAME _____

Grade _____ Teacher _____

Grade _____ Teacher _____

Tutoring Services Program River Grove School 2017-2018

Registration

Please circle the time your child will be attending the program:

Child's Name

Parent/guardian _____

Date _____

Paid

| | |
|------------------------------|--|
| Before School | |
| After School | |
| Both Before and After School | |
| cash | |
| check | |

Tutoring Services Program River Grove School 2017-2018

Pick Up/Emergency Information Time my child/children will generally be picked up each day.

Time _____

Parent(s) Name _____

Child(ren)'s Name(s) _____

Names of people to contact incase of an emergency besides parents:

NAME PHONE # _____

If the scheduled persons cannot pick up your child/children, please send a note or call the office before 2:00 PM to inform us of the change.

Again thank you for your cooperation. We need this information for the safety of your child/children.